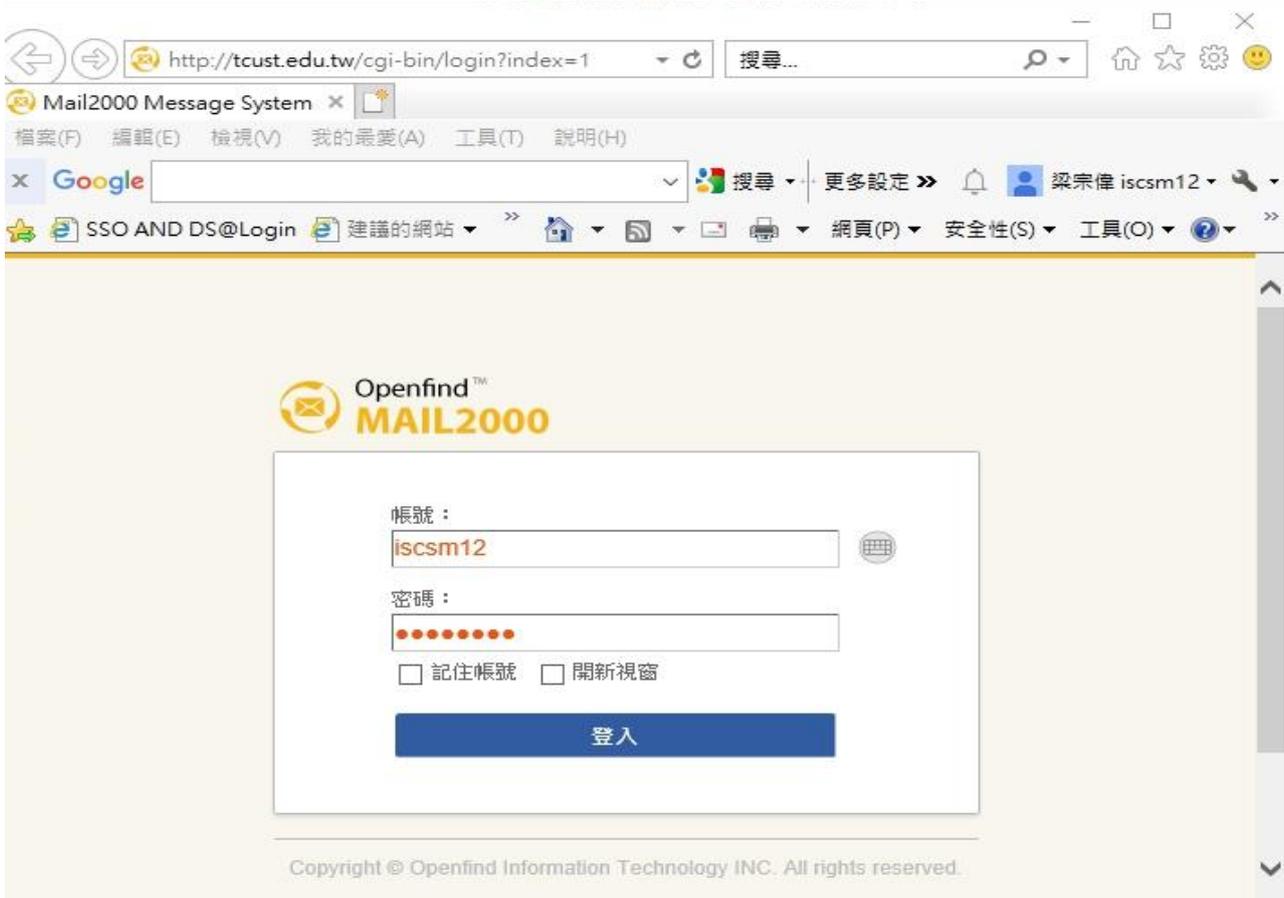
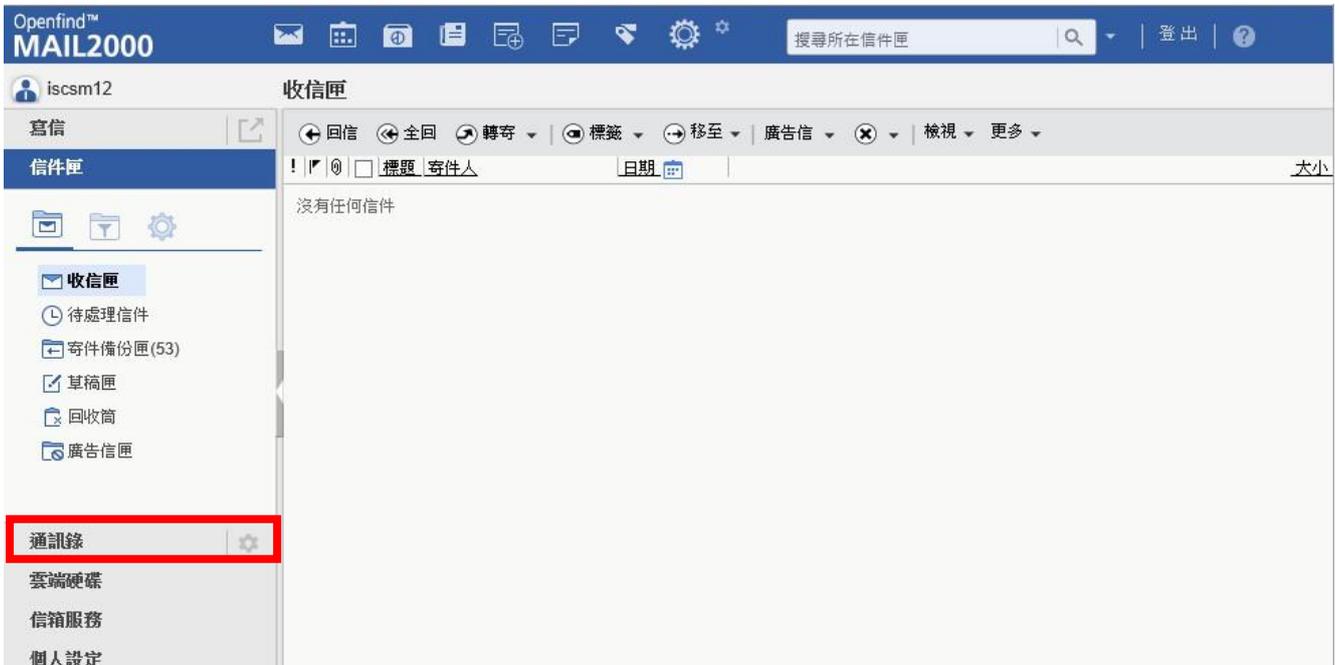


Webmail 通訊錄移轉至 Gmail

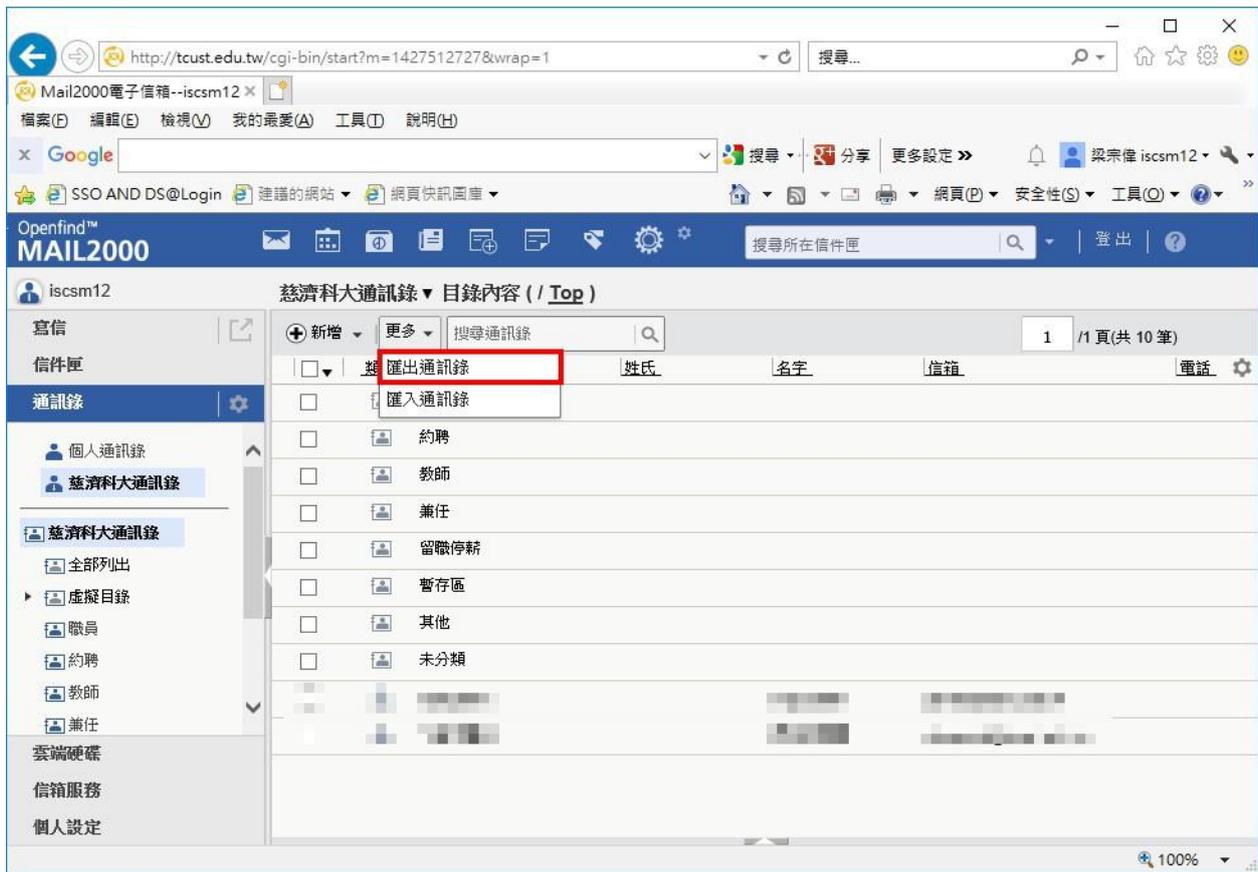
一、首先先登入 <http://tcust.edu.tw>，本校 webmail



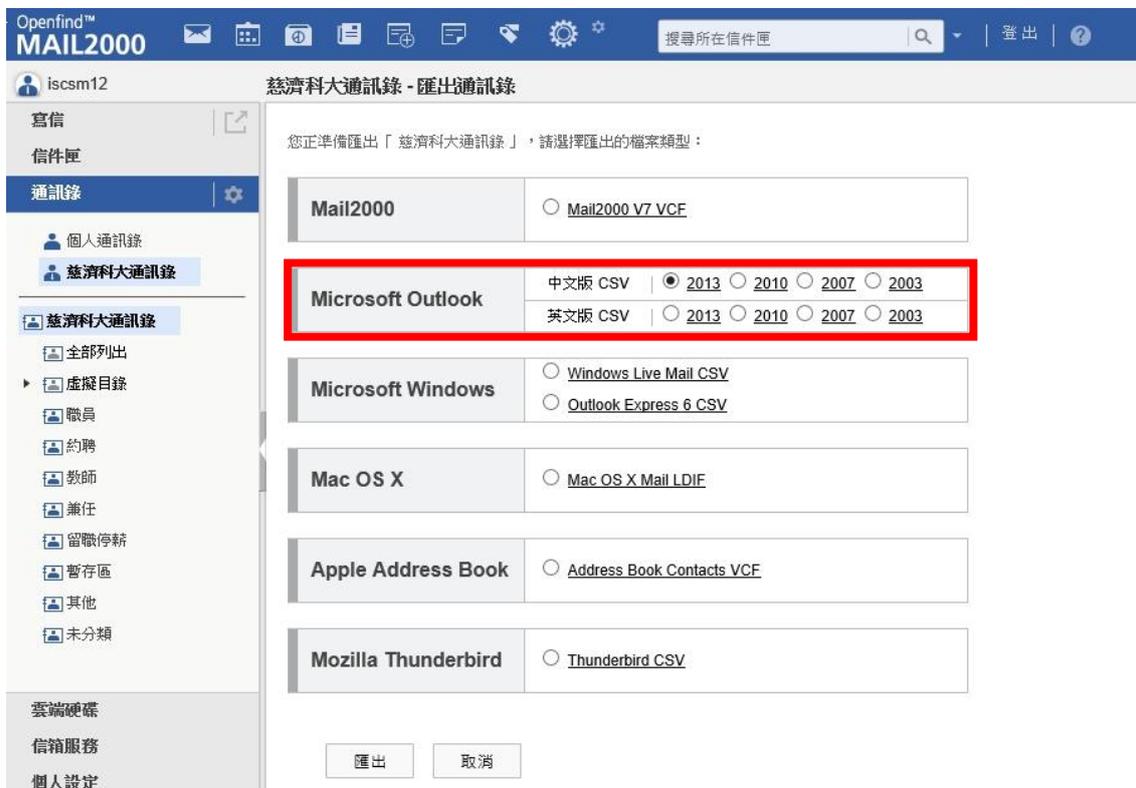
二、點選通訊錄



三、點選更多按鈕「匯出通訊錄」



四、選取所需格式，再按下方匯出



五、點選儲存「ou2013.csv」通訊錄檔案



六、至 Google Apps 通訊錄進行檔案匯入



The screenshot shows the Google Contacts web interface. At the top, there is a search bar and navigation icons. Below the search bar, the word '通訊錄' (Contacts) is displayed. A sidebar on the left contains several menu items: '新增聯絡人' (Add contact), '我的聯絡人' (My contacts) with a sub-item '已加星號' (Starred), '社交圈' (Social circles) with options for '朋友' (Friends), '家人' (Family), '認識的人' (People you know), and '已追蹤' (Followed), '常用聯絡人 (20)' (Frequent contacts), '其他聯絡人 (243)' (Other contacts), and '目錄' (Directory). Under the '新增群組' (New group) section, the '匯入通訊錄' (Import contacts) option is highlighted with a red rectangular box. The main content area contains a message: '歡迎使用「通訊錄」！如要新增聯絡人，請按一下 [新增聯絡人] 按鈕。' (Welcome to 'Contacts'! To add a contact, click the [Add contact] button.) and a copyright notice: '©2018 Google - 服務條款 - 隱私權'.

七、點選「匯入」



The screenshot shows a dialog box titled '匯入聯絡人' (Import contacts). The text inside reads: '我們支援以 Outlook、Outlook Express、Yahoo! Mail、Hotmail、Eudora 以及其他應用程式所建立的 CSV 檔案匯入聯絡人，我們也支援以 Apple Address Book 等應用程式所建立的 vCard 檔案進行匯入。 [瞭解詳情](#)' (We support importing CSV files created by Outlook, Outlook Express, Yahoo! Mail, Hotmail, Eudora, and other applications into contacts. We also support importing vCard files created by Apple Address Book and other applications. [Learn more](#)). Below this, it says '請選取要上傳的 CSV 或 vCard 檔案:' (Please select the CSV or vCard file to upload:). A file path 'R:\Downloads\lou2013.csv' is shown in a text box, followed by a '瀏覽...' (Browse...) button. At the bottom, there are two buttons: '匯入' (Import) and '取消' (Cancel).

八、即匯入聯絡人

The screenshot shows the Google Contacts web interface. At the top is the Google logo and a search bar. Below the search bar, the page title is "通訊錄" (Contacts). The main content area displays a list of contacts, each with a checkbox, a star icon, the contact name, email address, and a "我的聯..." (My Contact) button. The contacts listed are:

姓名	電子郵件	操作
孔慶閏孔慶閏	kcw@tcust.edu.tw	我的聯... 2018/9...
方亞芬方亞芬	sc72@tcust.edu.tw	我的聯... 2018/9...
方家倩方家倩	hec11@tcust.edu.tw	我的聯... 2018/9...
牛江山牛江山	ncs@tcust.edu.tw	我的聯... 2018/9...
牛河山牛河山	ss210@tcust.edu.tw	我的聯... 2018/9...
王上秦王上秦	ss342@tcust.edu.tw	我的聯... 2018/9...
王尹芝王尹芝	ss186@tcust.edu.tw	我的聯... 2018/9...
王文琪王文琪	ss366@tcust.edu.tw	我的聯... 2018/9...
王秀美王秀美	sp948@tcust.edu.tw	我的聯... 2018/9...
王怡文王怡文	secsc00@tcust.edu.tw	我的聯... 2018/9...
王承斌王承斌	chengpin@tcust.edu...	我的聯... 2018/9...

On the left sidebar, there are navigation options: "新增聯絡人" (Add Contact), "我的聯絡人 (492)" (My Contacts (492)), "已加星號" (Starred), "2018/9/11匯入 (492)" (Imported (492)), "社交圈" (Social Circles) with sub-options for "朋友" (Friends), "家人" (Family), "認識的人" (People I know), and "已追蹤" (Followed); "常用聯絡人 (20)" (Frequent Contacts (20)); "其他聯絡人 (220)" (Other Contacts (220)); "目錄" (Directory); "新增群組..." (Add Group...); and "匯入通訊錄..." (Import Contacts...).